



COMPANY PROFILE

INTRODUCTION

VISION • MISSION



Corstac (PTY) Ltd is a South African Skills and Development Training Company that provides ongoing business training solutions focusing on Safety, Health, Environmental, Quality, Process, People and Training management. We provide world-class innovative and integrated business solutions utilising the best methodologies that ensure alignment of strategic imperatives with the operations of the business.

We assist employers to define frameworks and strategies that enable collaboration with their clients, employees and stakeholders. We facilitate the process of implementation by mentoring and transferring skills until local capacity is attained. Our integrated approach allows us to align requirements to individual business strategies and long-term plans.

Our training introduces new innovations to facilitate broader understanding for productive opportunities. Our goal is to ensure that all trained delegates are equipped with the necessary work related skills for related work opportunities after the program is completed.

We believe that ongoing training and development through a variety of educational methods and skills programmes increases performance and self-fulfilment in the employees of organisations and companies alike, thus by encouraging a corporate culture of continual learning to promote their employees' growth, skills and productivity they ensure business sustainability and continuity.

Vision

Become a renowned and preferred training provider throughout South Africa and a leading learning academy in skills development responding to market related needs.

Forwarding the training industry by modernising training and provide our clients with a multi-platform solutions.

Mission

Build long lasting relationships with our clients

To help clients develop and sustain their training and skills development programmes

To enhance client's value through our customer-designed learning

Deliver high standard training that suits the workplace performance needs.

ABOUT US

Dealing with numerous training institutes and often leaving the training room feeling the expectation was not met created the need within the director of Corstac to create a company that truly delivers quality information and lasting knowledge.

Corstac prides itself on excellent processes, support systems and very experienced and efficient personnel who are well able to deliver professional facilitation, assessment and moderation services

The facilitators, assessors and moderators of Corstac have a profound ability to perform a variety of training tasks and a key knowledge of legislation, training and development methodologies.

We are passionate about helping our clients to improve the skills in their workplace with company specific training so they can deliver excellent products and services that in turn ensures their customer satisfaction.

We are an accredited training company with an in-house quality management system giving the necessary reassurance to our clients and ensures all procedures are formalised and implemented within Corstac.



VALUES

Reliability

To offer excellent and reliable quality customer service

Professional

To demonstrate ethical behaviour, respect and honesty in all our business engagements

Customer focus

Adding value to our customer base through consultation and skills gap research

Corstac Business Summary

We provide a complete range of training services onsite and offsite, letting you gain new theoretical and practical skills in a way that suites your business. With competitive rates and no hidden fees Corstac can provide you with the skills development and business development solutions your organisation requires.

Proudly accredited by:



ETDP SETA Accredited Qualifications and Unit Standards

50334 - Occupationally Directed Education Training and Development Practices

(120 Credits Min – NQF Level 5)

| Type | SAQA ID | SAQA DESCRIPTION Name | Credits | Days |
|---|---------|---|---------|------|
| Communicate in a variety of ETD settings | | | | |
| F | 115789 | Sustain oral interaction across a wide range of contexts and critically evaluate spoken texts | 5 | 2 |
| F | 115790 | Write and present for a wide range of purposes, audiences and contexts | 5 | 2 |
| Design and develop learning programmes and processes | | | | |
| C | 114924 | Demonstrate understanding of the outcomes-based education and training approach within the context of a National Qualifications Framework | 5 | 2 |
| C | 123396 | Define target audience profiles and skills gaps | 6 | 2 |
| E | 123394 | Develop outcomes-based learning programmes | 10 | 4 |
| Facilitate and evaluate learning | | | | |
| C | 117871 | Facilitate learning using a variety of given methodologies | 10 | 4 |
| C | 123397 | Evaluate a learning intervention using given evaluation instruments | 10 | 4 |
| E | 15218 | Conduct an analysis to determine outcomes of learning for skills development and other purposes | 4 | 2 |
| E | 123401 | Design outcomes-based learning programmes | 15 | 5 |
| E | 123398 | Facilitate the transfer and application of learning in the workplace | 5 | 2 |
| Engage in and promote assessment practices | | | | |
| C | 115753 | Conduct outcomes-based assessment | 15 | 5 |
| E | 115759 | Conduct moderation of outcomes-based assessments | 10 | 4 |
| Provide learning support to learners and organisations | | | | |
| C | 117874 | Guide learners about their learning, assessment and recognition opportunities | 6 | 2 |
| C | 117865 | Assist and support learners to manage their learning experiences | 5 | 2 |
| E | 119665 | Demonstrate understanding of the concept of human rights and democracy and its application in society | 12 | 4 |
| Conduct skills development facilitation | | | | |
| C | 15221 | Provide information and advice regarding skills development and related issues | 4 | 2 |
| E | 15227 | Conduct skills development administration in an organisation | 4 | 2 |
| E | 15232 | Coordinate planned skills development interventions in an organisation | 6 | 2 |
| E | 15217 | Develop an organisational training and development plan | 6 | 2 |
| E | 252041 | Promote a learning culture in an organisation | 5 | 2 |
| E | 123400 | Evaluate and promote education training and development (ETD) providers, services and products for organisational use | 5 | 2 |

NB. A Student is required to complete all the Core and Fundamentals that calculates up to 71 Credits and the balance of 49 credits must be selected from the Electives and completed to achieve the end Qualification of a 120 credits(Minimum)

HWSETA Accredited Qualifications and Unit Standards

74290 - National Certificate: Occupational Health, Safety and Environment: Safety

(120 Credits Min - NQF Level 2) (Learners cannot enrol for individually listed SAQA Unit Standards as this is a HWSETA Accredited Qualification)

| Type | SAQA ID | SAQA DESCRIPTION Name | Credits | Days |
|--|---------|---|---------|------|
| Communication Skills | | | | |
| F | 119463 | Access and use information from texts | 5 | 5 |
| F | 119454 | Maintain and adapt oral/signed communication | 5 | |
| F | 119460 | Use language and communication in occupational learning programmes | 5 | |
| F | 119456 | Write/present for a defined context | 5 | |
| Mathematical Processes | | | | |
| F | 9009 | Apply basic knowledge of statistics and probability to influence the use of data and procedures in order to investigate life related problems | 3 | 6 |
| F | 7480 | Demonstrate understanding of rational and irrational numbers and number systems | 3 | |
| F | 9008 | Identify, describe, compare, classify, explore shape and motion in 2-and 3-dimensional shapes in different contexts | 3 | |
| F | 7469 | Use mathematics to investigate and monitor the financial aspects of personal and community life | 2 | |
| F | 9007 | Work with a range of patterns and functions and solve problems | 5 | |
| Health and Safety Hazards | | | | |
| C | 259624 | Control workplace hazards and risks | 4 | 5 |
| C | 13961 | Demonstrate Knowledge and Use of Hand Operated Fire Fighting Equipment | 4 | |
| C | 259597 | Explain emergency preparedness and response procedures | 3 | |
| C | 259621 | Manage the prevention of fatigue in the workplace | 3 | |
| Health and Safety Management | | | | |
| C | 259602 | Describe sources of and control measures for noise in a work place | 2 | 5 |
| C | 119554 | Apply environmental management tools to assess impacts | 5 | |
| C | 259639 | Explain basic health and safety principles in and around the workplace | 4 | |
| E | 120330 | Conduct a continuous risk assessment in a workplace | 3 | |
| Health and Safety Monitoring and Evaluation | | | | |
| C | 259617 | Conduct an investigation into workplace safety, health and environmental incidents | 3 | 5 |
| C | 259619 | Conduct workplace Occupational Health and Safety (OHS) inspections | 3 | |
| E | 259610 | Demonstrate basic understanding of the procedure for submission of compensation claims for injuries and occupational diseases | 2 | |
| E | 259599 | Participate in the establishment, implementation and monitoring of a health and safety agreement | 2 | |
| E | 259600 | Participate in the implementation and evaluation of an environmental management programme in the workplace | 2 | |
| E | 259601 | Participate in the implementation and evaluation of a safety and health management programme in the workplace | 2 | |
| Primary Health Care | | | | |
| C | 259609 | Demonstrate an understanding of Occupational Hygiene | 9 | 5 |
| C | 120496 | Provide risk-based primary emergency care/first aid in the workplace | 5 | |
| E | 254221 | Prevent musculoskeletal injuries to self during lifting and carrying activities. | 3 | |
| Workplace Safety Management | | | | |
| C | 259618 | Examine refuge bays/places of safety | 2 | 5 |
| C | 259620 | Manoeuvre materials safely by hand in a workplace | 2 | |
| C | 259604 | Verify compliance to safety, health and environmental requirements in the workplace | 4 | |
| E | 9964 | Apply health and safety to a work area | 3 | |
| E | 259622 | Describe the functions of the workplace health and safety representative | 4 | |
| Using a Computer to Manage Workplace Safety | | | | |
| C | 116937 | Use a Graphical User Interface (GUI)-based spreadsheet application to create and edit spreadsheets | 4 | 4 |
| C | 117924 | Use a Graphical User Interface (GUI)-based word processor to format documents | 5 | |
| C | 116945 | Use electronic mail to send and receive messages | 2 | |

NB. A Student is required to complete all the Core and Fundamentals that calculates up to 100 Credits and the balance of 21 elective credits must be completed to achieve the end Qualification of a 121 credits(Minimum 120 credits)

Unit standard Aligned, Short Courses and Specialised Workshops

| Code | First Aid and Medical | Duration |
|--|--|----------|
| A1 | First Aid Level 1 – Department of Labour Approved | 2 Days |
| A2 | First Aid Level 2 – Department of Labour Approved | 2 Days |
| A3 | First Aid Level 1 & 2– Department of Labour Approved | 3 Days |
| A4 | Provide risk-based primary emergency care/first aid in the workplace | 2 Days |
| A5 | Apply knowledge of HIV/AIDS to a specific business sector and a workplace | 2 Days |
| A6 | Demonstrate knowledge and understanding of HIV/AIDS in a workplace, and its effects on a business sub-sector, own organisation and a specific workplace | 2 Days |
| A7 | Demonstrate an understanding of sexuality and sexually transmitted infections including HIV/AIDS | 2 Days |
| A8 | Perform basic life support and first aid procedures | 2 Days |
| Firefighting and Prevention | | |
| B1 | Perform Basic Fire Fighting (Including Practical) | 2 Days |
| B2 | Demonstrate Knowledge pertaining to fires in a workplace | 1 Day |
| Safety Health Environmental Systems and Legislation | | |
| C1 | Explain basic health and safety principles in and around the workplace | 2 Days |
| C2 | Apply health and safety to a work area | 1 Day |
| C3 | Demonstrate knowledge and understanding of relevant current occupational health and safety legislation | 2 Days |
| C4 | Demonstrate understanding of the implementation of occupational health, safety and environmental legislation in the work place | 5 Days |
| C5 | Facilitate the development, implementation and maintenance of a Safety, Health and Environment management system | 10 Days |
| C6 | Participate in the implementation and evaluation of a safety and health management programme in the workplace | 1 Day |
| C7 | Verify compliance to safety, health and environmental requirements in the workplace | 2 Days |
| C8 | Monitor, report and advise on the application of safety and health principles regarding the movement of people and materials in and around a working place | 3 Days |
| C9 | Describe the functions of the workplace health and safety representative | 1 Day |
| C10 | Conduct, report and follow up on a pre-use, safety and/or audit | 2 Days |
| C11 | Legal Liability for Management | 1 Day |
| Working at Heights and Fall Prevention | | |
| D1 | Assess a worksite for work at height and prepare a fall protection plan | 1 Day |
| D2 | Explain and perform fall arrest techniques when working at height | 1 Day |
| HIRA - Hazard Identification Risk Assessment | | |
| E1 | Conduct a continuous risk assessment in a workplace | 2 Days |
| E2 | Conduct continuous hazard identification and risk assessment within a workplace | 1 Day |
| General Workshop and Employee Safety | | |
| F1 | Supervise Employees | 4 Days |
| F2 | Safe Stacking & Storage | 1 Day |
| F3 | Control workplace hazardous substances | 2 Days |
| F4 | General Employee SHE Workshop | 1 Day |
| Quality and the Quality Management Systems | | |
| G1 | Introduction to ISO9001 – The Quality Management System | 4 Days |
| G2 | Apply quality procedures | 3 Days |
| G3 | Maintain the quality assurance system | 2 Days |
| G4 | The Auditors | 3 Days |
| Incident Management | | |
| H1 | Emergency Preparedness for Employees | 1 Day |
| H2 | Conduct an investigation into workplace incidents | 2 Days |
| H3 | Conduct evacuations and emergency drills | 2 Days |

